



# DEFINITION OF A MEASUREMENT



## **Purpose**

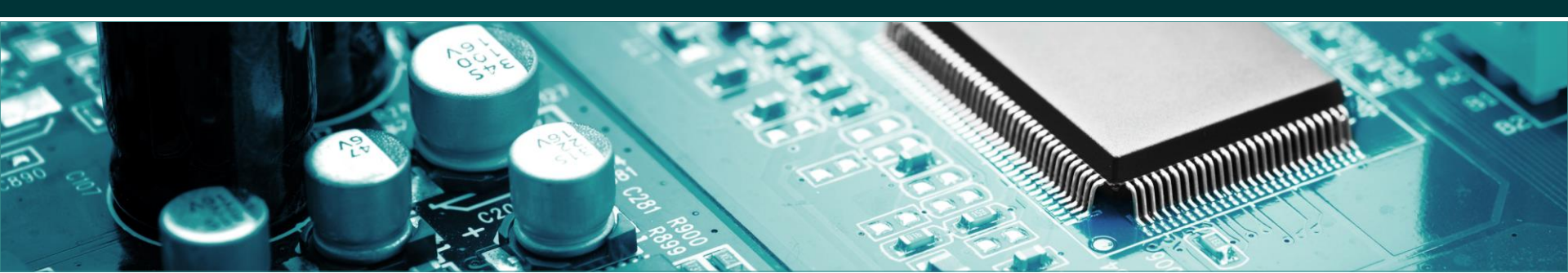
The purpose of this tool is to define and implement specific measurements for activities related to the specific supply chain innovation project. In other words, to obtain specific facts about the performance of the activities.

## **Participant(s)**

The project manager, assisted by the IT and finance departments, the users of the measurement, and the decision makers who are expected to react on the measurement.

## **Application**

This tool is used before, during and after the specific supply chain innovation project. The baseline is "Before measurements". Without this the company runs the risk to measure against a "moving target".

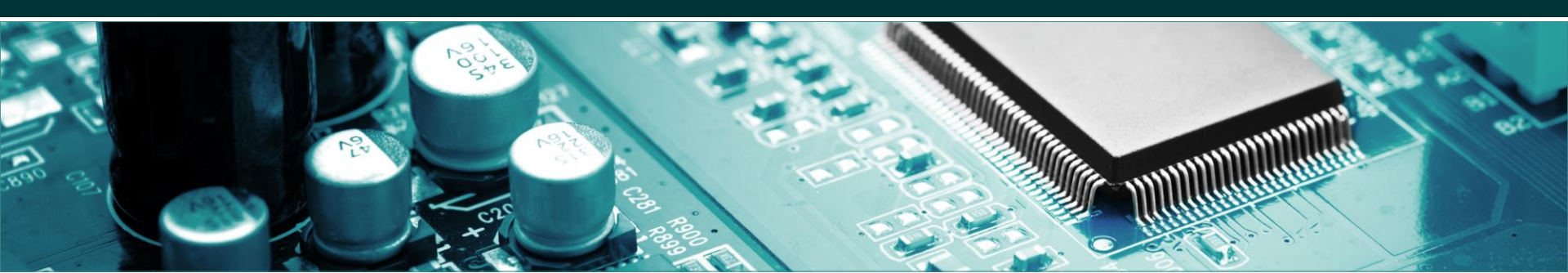


## **Method**

The tool is used by completing the table on the next page; in this way the main practical issues related to the specific supply chain innovation project are identified.

*How a measurement is described*

<b>Name:</b>	<b>Area for the measurement:</b>
<b>Purpose:</b>	The purpose of the measurement is described.
<b>Definition:</b>	The range of the project/measurement is defined. The project reporting secures that the scope of the project remains unchanged.
<b>Reporting:</b>	The reporting form, content and measuring frequency are described
<b>Prerequisites:</b>	Determine the data basis. What is needed to perform the measurement?
<b>Organization(responsibility):</b>	The division of tasks and responsibilities for data collection, calculations etc. are described.
<b>Area covered:</b>	Departments and/or functions covered by the measurement are described.
<b>Communication plan:</b>	Who should be informed? The status of the project has to be communicated.
<b>Opportunities of impact:</b>	The areas influenced by the measurement are described.
<b>Present and future level:</b>	
<b>Comments:</b>	



## **Benefits**

The advantage of the tool is to supply decision makers and various users of the measurement with a clear picture of the specific supply chain innovation project.

## **Output**

Specific measurements that are visualized by the tool.